



Example of Operations Business Manager Job Description

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Our company is searching for experienced candidates for the position of operations business manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for operations business manager

- In conjunction with Senior Leaders developing, recommending and executing business plans to achieve goals in line with annual budget, hiring plans and business targets for the Krakow site
- Regularly assessing Krakow site operational effectiveness and making suggestions to streamline functions and processes
- Working with Product & Technology Business Operations Team on formulating headcount requirements, defining detailed headcount plans, and tracking execution in cooperation with Talent Acquisition Management
- Ensure outsourced and contractors processes meet global controls and compliance requirements
- Ensure SOWs are in place and executed consistent with global processes and best practices
- Project manage implementation of new processes
- Strong Controls Agenda – Ensure that all employees are proactively contributing towards early identification, monitoring, or reporting process opportunities and /or contributing towards building robust controls that will bulletproof our business
- Direct Teams with key partners(Legal, Compliance, Controls, LOB Leads) to implement firm wide business initiatives with the objective to enhance the Chase experience for customers with disabilities
- May prepare and evaluation business plans, projects, variance review and profit improvement plans

the Paris leadership team

Qualifications for operations business manager

- College degree – Bachelors or higher
- Ensure that the correct contract template has been completed / populated correctly from the crm system
- Identify if a contract addendum / amendment may be required in the context of automatically renewing contracts
- Respond to client purchase orders (POs) if received after a contract has been signed to ensure that the (PO) does not supersede the contract in place
- Manage the database of client and supplier contracts
- Provide contract reporting (or other associated sales reports) when requested / required