Our growing company is looking to fill the role of operations business analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for operations business analyst

- Displays energy and initiative in solving problems
- Work requires creativity and judgment
- Identify and evaluate potential risks/obstacles with minimal direction from program managers
- Successfully build business requirements that technical teams use to implement projects you sponsor
- Reviewing contract information, capturing the key contract data and logging it into the internal systems
- Putting together reports for management
- Attending requests from internal customers, so customer oriented is very important
- Make sure the internal systems reflects accurate and up-to-date contract data
- We need a person who learns fast, objectives oriented and also a person that can also identify process improvement
- Working on overlapping hours with US morning hours is also required

Qualifications for operations business analyst

- Excellent skill level in SQL, PL/SQL
- Proven ability to effectively prioritize
- Bachelors degree and 10+ years of personnel security work experience
- 2+ years experience of the software development life cycle or agile development, spanning the entire lifecycle from project initiation to

- Ability to work with individuals across organization boundaries