

Example of Operational Risk Specialist Job Description

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Our company is growing rapidly and is looking to fill the role of operational risk specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for operational risk specialist

- Perform Risk Control Self-Assessment reviews including risks, risk metrics, control record updates, and control test reviews
- Create and update process flow documentation for the processes noted above
- Manage quarterly assessments of operational risk related to other processes , internal operational risk reports, risk appetite statements and control certifications
- Review operational losses to ensure that sufficient mitigating controls are identified and documented
- Defend risk assessments with stakeholders and assist in coordinating requests and responses during Internal Audits and bank regulatory exams
- Produce quarterly operational risk reporting in conjunction with the Business Unit Risk Manager's Integrated Operational risk report for CAP/CCAR and Regulatory Reporting
- Establish strong working relationships across the Financial Management of the Americas Business Unit Risk Management team, business units involved in the CAP/CCAR and Regulatory Reporting functions, and other stakeholders in Operations, IT, and Risk Management as applicable
- Facilitates operational risk assessments and perform analytics of business unit risk exposures, evaluating risk frequency and severity control identification and effectiveness
- Partners with business lines to independently validate newly established

- Drives the escalation, communication, and closure of issues identified in the Operational Risk Management Validation & Control (ORMVC) program

Qualifications for operational risk specialist

- Track record of coordination and relationship management
- Proven track record of taking ideas forward without supervision and challenging others, where appropriate
- Ability to work independently or as part of a team to resolve issues and meet deadlines
- PC & Internet proficient
- Data analytics, and presentation of data in the form of dashboards/PowerPoint decks
- Bachelor's degree in Business Administration, Finance, Accounting, or IT required