



Example of Operational Risk Specialist Job Description

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Our company is searching for experienced candidates for the position of operational risk specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for operational risk specialist

- Assert critical leadership qualities to drive projects to completion and motivate self and team members to achieve results
- Effectively communicate with team members and other staff
- Communicates with key stakeholders to provide a control analysis for routine activities and recommends solutions for closing gaps based on industry best practices
- Compiles and analyzes data, processes, metrics and other relevant information associated with assessing and evaluating the control environment
- Develops and maintains project plans, team agendas and SharePoint site for assigned projects
- Documents and tracks risks, mitigating controls and control improvements
- Identifies and recommends process improvements that significantly reduce workloads or improve quality for Operational Risk Management
- Maintains and maps key procedural controls to defined risk scenarios for each risk category and documents process flows as defined through interviews with subject matter experts
- Performs and delivers on routine assignments and/or projects for Operational Risk Management
- Prepares monthly reports and other routine status updates to support the day to day operational risk functions

Qualifications for operational risk specialist

- Must include experience of the banking industry from a strategy and operational perspective, including implications of corporate transaction and restructuring
- Must be able to influence, engage and communicate
- You will be naturally inquisitive with strong analytical skills with the ability to understand and evaluate relevant information returns by firms in relation to Structural Reform, Operational Continuity in Resolution, BMA, RRP and Solvent Wind Down
- Ability to challenge and influence senior management - both internally and with firms
- Ability to work alone, or as part of a team, with good relationship management skills
- Able to shape or influence strategic direction, is able to lead by example