



Example of Operating Room Assistant Job Description

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Our innovative and growing company is searching for experienced candidates for the position of operating room assistant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for operating room assistant

- Communicates status of patients to families and connects families with any necessary resources
- Assists RNs in maintaining professional, caring atmosphere for patients
- Transports patients between various departments within Lucile Packard Children's Hospital
- Provides a clean, safe and orderly work and patient care environment (e.g. cleans patient bed spaces after patient discharge and keeps the family waiting room in an orderly condition)
- Collects and sends specimens to hospital laboratory and ensure proper handling for transport
- Collects data as directed by the RN
- Disassembles and routes the medical records to appropriate department(s) upon discharge, transfer or expiration
- Monitors and maintains clinical supplies and orders replacements as needed (includes stocking exam rooms and PACU bedside carts)
- Communicates clearly, orally and in writing
- Assures that staff documentation is accurate indicating patient findings, assessments, and care provided in the medical record focusing on established performance standards

Qualifications for operating room assistant

- Minimum of 1 year Charge RN experience in Surgery Department (OR)
- Team building facilitator
- Must be aware of proper body mechanics when assisting in patient transfer and lifting of heavy
- Interpersonal and communication skills to interact effectively with other health care members