



Example of Nursing Supervisor Job Description

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Our company is hiring for a nursing supervisor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for nursing supervisor

- Participate in local nursing union negotiations in the US and Canada
- Manage medical supply budget for U.S. locations
- Assist in the development and implementation initiatives for process improvement and standardized delivery of healthcare
- Need the ability to communicate effectively, function in the crisis/urgent situations and to follow-up (in real time) with department managers and/or Directors and staff, are key skills required for this position
- Their site and acts as a Liaison to the Diplomat PI Committee
- Documentation of activities in electronic medical record
- Initiates nursing agency contracts and in maintaining documentation for contract files including updating ancillary provider lists
- Coordinates and tracks nursing agency communication, documentation and authorizations
- Keeps current regarding community health issues
- Or responsibilities as necessary

Qualifications for nursing supervisor

- Must hold a valid registration as a registered nurse in the State of Pennsylvania
- BSN/BA degree required
- Bachelor of Science in Nursing (BSN) or an associate's nursing degree with 3 years recent experience
- RN experience may be accepted in lieu of the BSN degree

