



Example of Nursing Services Job Description

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Our growing company is hiring for a nursing services. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for nursing services

- Directly supervises nursing personnel and housekeeper
- Scheduling of nursing and support staff
- Stocking of treatment areas
- Review of charts of incoming freshman prior to opening of school
- Provide in-service training for nursing personnel a minimum of four times a year
- Arranges for staff training on OSHA, Fire Safety, Blood-Bourne Pathogens and CPR training
- Orientation of new employees
- Keep the Medical Director informed of status of medical patients with significant problems treated by the Health Center Staff
- Performs duties of lab technician when needed
- Triage and treat student problems as per protocols and standard nursing practice

Qualifications for nursing services

- Must have knowledge of PPD calculations and PPD management
- Must have working knowledge of Human Resources and Employee Relations practices
- Must be proficient in MSN Office Suite and associated software programs
- One to three (1-3) years of management or supervisory experience in long-term care or acute care
- 3+ years of experience within a Long Term Care facility

