



Example of Nurse Auditor Job Description

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Our company is searching for experienced candidates for the position of nurse auditor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for nurse auditor

- Works direct with providers to identify level, intensity and duration of care
- Documents findings, continues to evaluate medical necessity for frequency, intensity and length of required
- Assures that the consistency and quality of reviews meets or exceeds industry standards
- Works to ensure quality reviews are completed within the required client, federal and state or URAC mandated turnaround times
- Maintain and apply knowledge of URAC and other state and federal regulatory requirements
- Maintains accurate record of Utilization Reviews within the appropriate database
- Direct Customer Service Representatives to ensure timely delivery of determination letters
- Assists in resolution of client complaints and/or quality assurance issues as needed
- Ensures all quality assurance standards and federal ERISA, URAC, and/or other state guidelines are adhered to at all times
- Assist with the Claims Selection Process for audit

Qualifications for nurse auditor

- Ability to independently set and organize own work priorities for self, and successfully adapt to new priorities as part of a changing environment

- Computer skills - navigation and edit resolution through various Web based systems
- At least 5 years of experience to include time as a care giver auditor
- Two years clinical experience in a hospital