



Example of Nurse Auditor Job Description

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Our innovative and growing company is looking for a nurse auditor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for nurse auditor

- Ability to interact with the Hospital Financial Department, HIM personnel, and departmental leaders
- Knowledge of the disease process and treatment methodology is required and utilized at least 50% of the time
- Knowledge of ICD-9 and CPT Coding Principles billing methodologies
- Occasional contact with patients and outsiders
- The Nurse Auditor has access to institutional financial goals and ongoing reports supporting the achievement and benchmarks of the Finance Committee
- Must be able to cover in absence of a Clinical Auditor
- Must be adaptable and flexible as required
- Regional Travel up to 20% required
- RN with current Florida license
- 3 years clinical hospital experience, CDM management, case management or order entry maintenance experience

Qualifications for nurse auditor

- 3 years of auditing experience either for hospitals or insurance companies preferred
- Perform charge reviews by verifying billing data as compared to documentation and making corrections in Patient Accounting as needed

- Strong interpersonal and communication skills to be able to work successfully in a team-orientated environment
- Solid knowledge of medical remittance process, claim adjudication cycle and claim denials