



Example of Network Program Manager Job Description

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Our growing company is hiring for a network program manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for network program manager

- Responsible for leading NEO participant onboarding process
- Coordinates and liaises with Commercial Program Manager and other sales team to drive lead generation and qualification of interest in the NEO and related advisory services
- Administers external renewable and clean tech vendor on-boarding, review and approval process
- Run multiple simultaneous large-scale programs from inception through completion that will be at various stages of flight (concept, planning, approvals, procurement, construction and commissioning)
- Interface with stakeholders from different organizations within client organization to develop scope, technical requirements and execution plans for new programs and projects taking a fairly ambiguous requirement and developing an executable program plan
- Develop business case based on CAPEX cost, schedule, and quality, Return on Investment (ROI) and Total Cost of Ownership (TCO) data gathered and collaborate with cross-functional partners to make recommendations to leadership
- Set and manage expectations with both partner teams, and on-site construction teams to deliver the intended project scope, on time and on budget per program/project related goals
- Collect, decipher and manage data from individual sites to generate reports to stakeholders and management teams
- Drive routine project meetings (kickoffs, weekly program, status review),

- Assist with the enhancement of documentation related to process, MOPs, schedule templates, reports, and communication plans

Qualifications for network program manager

- Very Strong knowledge of MS Office tools
- Previous experience utilizing Agile methodologies and principles
- May have segment wide impact- Translate highly complex concepts in ways that can be understood by a variety of audiences
- 5+ years of quantitative and qualitative experience required
- Ability to adapt to a rapidly changing environment and execute many complex tasks simultaneously
- 3+ years managing external partner programs