



Example of Network Associate Job Description

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Our innovative and growing company is looking to fill the role of network associate. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for network associate

- Responsible for maintaining LAN - WAN barrier systems to prevent unauthorized access to MTF systems
- Support the development of high-level project timelines and do resource estimates
- Write and edit appropriate technical documentation, including manuals and training materials for dissemination to users, occasionally provide user training to domestic and foreign customers and will provide email and phone help desk support
- Achieve performance objectives for our clients by developing, coordinating and managing a Personal Pharmacist™ network
- Participate in on-call rotation, shift work and regular weekend work
- Act as liaison to various network and cybersecurity support groups
- Provide reports back to management
- Perform troubleshooting of telecommunications carrier circuits from ranging T1 to Ten Gigabit Ethernet
- Managing incident queue, escalation calls and support requests from first level, service catalog and Command Center
- Monitor network capacity and utilization to ensure adequate network performance at all times

Qualifications for network associate

- Cisco Certified Entry Networking Technician (CCENT) or Cisco Certified Network Associate (CCNA), preferred
- On an ongoing basis, respond to general inquiries from various department
- Minimum 1-2 years of hands-on experience in large scale datacenter networks
- Two (2) years of specialized experience in setup, configuration, operation, upgrade, and maintenance of special-purpose wired and wireless networks
- Intermediate to advanced knowledge of data networking, particularly experience with ATM, ADSL, and/or IP networks is desired