



Example of Municipal Engineer Job Description

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Our growing company is looking for a municipal engineer. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for municipal engineer

- Experience in report writing and supporting
- Attention to detail, delivering quality
- Design for municipal infrastructure using AutoCAD/Civil 3D
- Assist in construction administration duties to ensure that the work is carried out in accordance to specifications regarding material requirements, alignment, grade, finish, compaction, , including preparation of progress payment certificates, progress reports, and other contract documentation
- Adaptable to work between land development projects and municipal design projects as may be necessary
- Ensure thorough knowledge and understanding of the contract for all assigned projects
- Takes ownership of delegated projects and project issues
- Liaising closely with Project Manager during the execution of the project
- Liaising with Engineering teams & involvement in design & procurement activities
- Organising, co-coordinating and managing site activities (installation, commissioning, setting to work, & hand-over to clients)

Qualifications for municipal engineer

- Road and intersection design would be considered beneficial
- 15+ years of planning and design of municipal infrastructure with emphasis

- At least 10 years of municipal water resources project experience including project management, modeling and business development experience
- Excellent organizational and collaborative skills
- Progressive experience in Project Management