



# Example of Mobility Consultant Job Description

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Our company is looking to fill the role of mobility consultant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for mobility consultant

- Build technical knowledge by reading articles on changes and trends in global mobility and be aware of legislation changes
- Review the initial analysis of high risk Immigration and Tax Assessments prepared by the GMC
- Provide technical recommendations and advise on next steps, seeking final sign off from the GMS or Senior Director where required
- Work with GMC on implementation of agreed next steps
- Review and sign off on communications prepared by the GMCs for People Partners and other key stakeholders (and prepare as necessary), seeking final sign off from the GMS as required
- Monitor internal tracking spreadsheets updated by the GMCs to ensure accuracy and efficiency
- Support and manage the GMCs with their monitoring of the central mailbox
- Review the ongoing provision of regular status reports to key stakeholders and People Partners as required, identifying any opportunities for efficiencies and seeing them through to implementation
- Identify and advise on process improvements and enhancements to templates
- Manage implementation of any approved improvements

## Qualifications for mobility consultant

- You should be well read and aware of the current macro-economic and business trends

- Strong delivery background in integrated transport systems, transport modelling, systems engineering, solutions architecture, tolling or a similar technical specialism
- Experience of delivering technology-related projects
- Ability to express technical narrative to engage clients and a wider audience
- A curious interest in the technology and applications of intelligent mobility