



Example of Mobility Analyst Job Description

Powered by www.VelvetJobs.com

Our growing company is hiring for a mobility analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for mobility analyst

- Complete data entries in databases
- Support ad hoc and complex data analysis requests
- Collaborate with various Engineering and Operations teams (Wireless, Wireline) on service evolutions and related changes to metrics and KPIs
- Contribute in KPI development and reporting
- Maintaining all necessary databases used for geographical representation of network objects (cell towers, sectors)
- Offering MapInfo Professional and Google Earth technical support and trainings to internal customers (engineers, planners, technicians)
- Assist with new assignee orientation and pre-assignment consultations
- Assist with expatriate assignment issues, coordinate with home/host country locations on payroll transition and relocation issues
- Oversee immigration and business visa support for global frequent travelers and expatriates
- Briefing and orientation with assignees regarding policy issues

Qualifications for mobility analyst

- Highly organized with strong attention to detail and a high level of accuracy
- A numerate problem-solver with strong analytical capabilities
- Possesses a "can do" attitude and a client-service mentality
- Proficient with Microsoft products (Outlook, Excel, Power Point, Word)

