



# Example of Minister Job Description

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Our innovative and growing company is hiring for a minister. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for minister

- Oversee and contribute to newsletters and other forms of outreach communication and PR
- Oversee Planning Mission trips and activities
- Teach small groups and provide one-on-one discipleship as needed
- Lead and cast vision for the student leadership program
- Provide pre-marital counseling
- Engage in one-on-one counseling as needed
- Engage in relationship-building with students through fun & fellowship activities
- Mentor and develop student leadership and interns through small groups, discipleship, missions
- Sermon preparation
- Coordinating worship music and all other parts of worship service

## Qualifications for minister

- Ability to work evenings and weekends (typically 2 evenings/week, though occasionally extra beyond this)
- Familiarity with audio and visual technology necessary to produce worship services
- Typically a Master's Degree in Pastoral Theology or Pastoral Ministry or equivalent experience

- Master's degree or equivalent training in an appropriate area of study