



# Example of Millwright Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our company is growing rapidly and is looking to fill the role of millwright. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for millwright

- Basic knowledge of all mechanical machinery
- Millwright must be capable of determining the safe use of all chemicals he/she shall be working with, such as Cleaning Agents, Grease, Lubes, Oils, Antifreeze, Hydro-fluids, Paints
- Millwright must report, any and all, injuries to his/her Supervisor and assure documentation of same
- Millwrights, if assigned a Radio Unit, must assure that the Unit is properly charged and returned in good working order at the end of his/her shift
- Millwright must assist in the housekeeping duties assigned by his/her Supervisor, both in the shop or on the job site
- Millwright is responsible for the removal of all debris when finalizing a job, whether in the shop or in the plant
- Millwright is personally responsible for all tools issued to him/her
- Millwright is responsible for all shop tools used on his/her work shift and the safe keeping of same
- Millwright is responsible to assure all Lock-out/Tag-out procedures are followed, prior to commencing work on any equipment
- Responsible for immediately reporting, any and all, work hazards

## Qualifications for millwright

- Millwright must respond to radio call for maintenance service during his/her work shift assignment
- Millwright is responsible for his/her safe work area

- Must perform any and all duties assigned by his/her Supervisor, regardless of whether that job is a mechanical repair or not
- Experienced in Welding (Light/Heavy Metal)
- Experience as a Maintenance or Repair resource in an industrial environment