



# Example of Mgr Logistics Job Description

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Our company is growing rapidly and is hiring for a mgr logistics. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for mgr logistics

- Develop relationships with Program Leadership in order to address property processes, identify risks and provide compliant and business efficient solutions
- Recommend personnel actions (hire/fire/promotions/increases)
- Use well documented corrective disciplinary measures in a timely manner as applicable
- Ensure direct and indirect reports receive frequent feedback on performance, including an assessment of performance in the first 90 days and a formal performance review on an annual basis thereafter
- Maintain an environment of development and recognition
- Coordinate scheduling of personnel to ensure proper staffing in order to receive and distribute products/materials at the facility in a productive and cost-effective manner
- Manages the day-to-day operation of supply chain functions, which may include, but are not limited to, warehousing, distribution, transportation, inventory control, vendor management
- Drive continuous improvement activities in the areas of warehousing, distribution, or logistics, through various processes and establishes key performance metrics and benchmarks relating to supply chain order fulfillment to measure actual performance against goals
- Creates and implements plans to ensure all performance measures and objectives are met
- Assist in the development and administration of operating budget for all

## Qualifications for mgr logistics

- Able to create/develop an inclusive and engaged work environment across the enterprise
- Ability to effectively manage Profit & Loss statements and drive improvement with the use of data
- Demonstrated knowledge and understanding of Warehouse Operations/Solutions and Distribution Management (advanced level)
- DOT and Hazmat knowledge may be required based on the account (advanced level)
- Ability to effectively manage Profit & Loss statements may be necessary depending on the complexity and scope of the operation (Preferred)
- DOT/Hazmat knowledge may be required based on the account(s) (Intermediate level, Preferred)