



Example of MEP Coordinator Job Description

Powered by www.VelvetJobs.com

Our company is searching for experienced candidates for the position of MEP coordinator. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for MEP coordinator

- Develop with the project superintendent, a logistics plan that allows the contractors to complete their work in a coordinated, efficient manner
- Coordinate and integrate the activities of all of the assistant project managers, project engineers and other support staff on the project
- Monitor contractor/vendor pending costs as reported by TCC and the appropriate contractor/vendor
- Obtain client's acceptance of the work, and sign-off for the completed project
- Will be responsible
- Understand building systems and coordinate trade activity on the project HVAC, low voltage, motorized equipment, etc
- Understand complete building systems scope including Bid Documents, VE, Addenda, owners equipment
- Preparation and coordination of MEP drawings and MEP BIM models
- Perform occasional BIM standards, template, and content library maintenance
- Preparation of MEP Revit families

Qualifications for MEP coordinator

- Knowledge of complete MEP services starting from Design, construction to handover of retail units
- Knowledge of the engineering principles and practices along with standards,

- Knowledge of modern material, methods, and techniques of design, construction, installation, and commissioning of Retail units
- Knowledge of local building codes, standards, inspection and investigation techniques
- 8 years retail design and retail projects