



Example of Medical Information Specialist Job Description

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Our company is growing rapidly and is hiring for a medical information specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for medical information specialist

- Serves as an in-house resource for product information and Medical Information expertise
- Execute on the dissemination of medical information correspondence related to various therapeutic areas gastrointestinal related, dermatology, to external customers healthcare professionals and internal customers medical science liaisons, regulatory
- Liaise confidently with different functional team members, project management, clinical, data management, health care professionals investigators, medical monitors, site coordinators and designees to address operational project issues
- Evaluates and contributes to Medical Information processes for responding to unsolicited inquiries and trains internal customers
- Works effectively as a member of the Matrix Team to meet customer needs related to access, health economics and outcomes by conducting medical surveillance of inquiries, communicating trends and contributing to the identification and resolution of unmet Access needs
- Provides clinical and scientific input into the development of medical and promotional materials for assigned therapeutic areas
- Completes the medical review (certification / examination) of promotional and non-promotional materials ensuring compliance with ABPI Code of Practice, statutory and Company requirements

- Responds to third line medical information enquiries for HCPs and patients
- Participates in Global Medical Affairs initiatives as required

Qualifications for medical information specialist

- Licensed Registered Nurse, with valid, active state (/any/) RN license
- BA/BS degree or equivalent in the clinical or healthcare field required
- Required – RN or RPh
- Provide oversight and maintain a thorough understanding of project protocol, therapeutic indication, budget and scope of work (SOW) for assigned projects
- Ensure all required training is executed in a timely fashion and documented
- Neurology, hematology, or immunology experience preferred