



Example of Medical Director Job Description

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Our company is growing rapidly and is looking to fill the role of medical director. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for medical director

- Develops and maintains partnerships across departments within the division
- Responsible for successfully managing a high member to medical director ratio
- Accountable for supporting the SMD in the development, implementation and execution of the Medical Affairs Strategy and plan for pipeline and in market products
- Participates in the development of Life Cycle Management Plans
- Partners with KOLs to provide insights on current focused therapeutic area issues and questions
- Responsible for setting-up and lead Steering Committee meetings and advisory boards
- Provides input and contribute to the global Therapeutic Area strategic imperatives, Medical Affairs objectives and tactics
- Internal (mainly marketing and sales functions) and external presentations (local advisory board meetings, launch symposia and others) to enhance the medical knowledge of development projects and marketed products
- Ensures that marketing functions have appropriate medical scientific support
- Reviews promotional materials in the respective area according to the company SOP

Qualifications for medical director

particularly within an integrated managed care model

- Intermediate proficiency in Microsoft Outlook, Word, Excel, PowerPoint, and Visio
- Active unrestricted New York license to practice medicine or the ability to get one is required
- 5+ years of medical management and general management experience in a managed care environment is preferred
- Primary care discipline, prior experience as Associate Medical Director (or equivalent) or physician reviewer in a Managed Care Plan preferred
- Must be licensed to practice in the state(s) assigned as a medical director/doctor and recognized by the proper licensing authority