



Example of Medical Affairs Job Description

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Our company is looking for a medical affairs. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for medical affairs

- Clinical Trail process
- Develops, reviews and follows up on clinical studies and medical projects initiated within Gastroenterology
- Responsible for planning, organizing and conducting US scientific advisory boards with world leading academic and clinical experts in Gastroenterology
- Work extensively with clinical customer base, particularly in peer-to-peer microscope slide reviews in medical education programs
- Communicate project information/customer interaction to internal stakeholders
- Performs review of medical data listings, Case Report Form (CRF) line and lab listings, and medical coding
- Performs analysis to identify trends within data, line, and lab listings
- Performs initial assessments for Medical Affairs Pre-Enrollment Review process
- Assists Medical Monitor(s) with creation of Medical Management Plans
- Works collaboratively with other staff to provide necessary clinical support services to facilities and medical staff

Qualifications for medical affairs

- Require undergraduate degree
- Preference for pharma development outsourcing experience, medical affairs experience a plus, ISR experience a BIG plus
- Preference for at least 2 years contracts or outsourcing experience, but not

- Bachelor's Degree or local equivalent Medical or Health-Science background (nursing preferred)
- High level of flexibility and ability to prioritize one's own work and others as it relates to the overall processes