



# Example of Mechanical Lead Job Description

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Our innovative and growing company is searching for experienced candidates for the position of mechanical lead. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for mechanical lead

- Develop lists of engineering deliverables and time based functions to facilitate the planning and control of engineering budgets
- Develop mechanical work plans for insertion into project specific execution plans
- Prepare and maintain a Resource Plan and Forecast that support the engineering schedules
- Review and approval of the mechanical, piping and layout design criteria documents
- Review and approval of the mechanical / piping engineering and design standards
- Review and approval of mechanical / piping technical deliverables (specifications, datasheets, drawings)
- Development of project specific procedures
- Assignment of work tasks (via approved EWPs) to individuals and continuous monitoring of progress and quality
- Represent the mechanical / piping practice in project engineering coordination meetings, as required
- Schedule, coordinate and participate in design reviews

## Qualifications for mechanical lead

- Minimum of 12 years of relevant experience in oil and gas industry with

- PLC experience a bonus
- Must be Kamtek Forklift Certified
- Experience with VAV and CAV air distribution
- Experience with process cooling water systems
- Must have universal certification