



# Example of Mechanical Foreman Job Description

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Our company is growing rapidly and is looking to fill the role of mechanical foreman. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for mechanical foreman

- Assist the Underground Mechanical Superintendent with implementation of change management initiatives and other business improvement projects
- Motor Grader
- In depth knowledge of mechanical practices, codes and OSHA regulations
- In depth knowledge of safety tagging procedures
- Recommends improvements and modifications in organization, complement, procedures, policies, standards, specifications, methods, processes, and equipment within the area of supervision
- Prepares and conducts Performance Reviews with employees
- Seeks opportunities to provide appropriate recognition
- Establishes and evaluates incentive award goals in accordance with the incentive award program
- Counsels employees concerning work behavior issues
- Assumes responsibility for the proper application of established employee policies

## Qualifications for mechanical foreman

- Specific duties related to each project
- Must Have a Journeyman's Electric Motor Systems Technician ticket with 5 years experience
- Apprenticeship or level 2 NVQ equivalent
- MTD training or working towards

