



Example of Math Instructor Job Description

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Our company is growing rapidly and is looking to fill the role of math instructor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for math instructor

- Preserve records of student attendance, student progress, and departmental equipment
- Prepare daily instructional plans and instructional materials at the modular level as directed by the program chairperson
- Collaborate as a team member with the ACTT Instructional, Mentoring, and Design Teams to support ACTT program goals
- Implement ACTT Program learning goals and objectives, in alignment with the MA Educator Evaluation Rubric
- Plan and implement small group instruction for 6 ACTT cohort member
- Participate in the recruitment and selection of the 2019 ACTT cohort
- Additional duties as assigned by ACTT program coordinator
- Coordinate, plan, organize, and instruct lecture and lab courses as assigned
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including developing and revising curriculum
- Offer student advising and assistance

Qualifications for math instructor

- Awareness of student conduct and academic integrity policies
- Prior teaching in college level Algebra and/or ACT and/or SAT Math instruction
- Must have earned at least 60 credit hours
- Must be majoring in education or math

- A background check and fingerprinting will be required of the successful applicant