



Example of Math Instructor Job Description

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Our innovative and growing company is searching for experienced candidates for the position of math instructor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for math instructor

- Coordinate schedule changes as students complete out of the required programs
- Must provide tools (lessons, pertinent information/hand-outs,) for tutors
- Prepare instructional materials to seamlessly shift from math attitudes and perceptions, Laws of Algebra and Number behaviors, and mathematical thinking the course of 8 weeks
- Provide constructive feedback for individualized student growth in key challenge areas
- Adapt pedagogical approaches as needed to ensure student engagement and participation
- Provide instruction for day, evening, and weekend classes
- Maintain a schedule of professional duties including student support, meetings, College activities and initiatives and lesson planning
- Record daily attendance
- Additional duties include assisting with the development of course related materials
- Communicate regularly via telephone or Skype and possibly face to face with internal and external audiences and must be able to exchange accurate and timely information in these settings

Qualifications for math instructor

- Skill in small group and individualized instruction
- Knowledge of decision-making and goal setting strategies
- Skill in Academic Diagnostics
- Skill in maintenance of data and records