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Example of Materials Planning Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of materials planning. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for materials planning

- Complete training for SAP expert on-site
- Manage Inventory levels and profiles according to business KPI's
- Manage engagement with Sales, Marketing and Product Managers to support, budget process, rolling forecast process, new product introduction and quotation process
- Develop, Provide and Monitor manufacturing plan which meets budgets and business KPI's
- Manage engagement with all operational facets of the business to deliver manufacturing plan to budget
- To support all aspects of Lean manufacturing from education to implementation
- Ensure robust GR (Goods Receipt) process is adhered to
- Manage Annual Stock take process
- Create and implement strategies to deliver materials planning excellence across the reagent portfolio, which includes both direct materials and some OEM products
- Develop and manage purchasing strategies to maintain optimal inventory levels across the DC network, while minimizing total cost and delivering outstanding service levels

Qualifications for materials planning

customer service or equivalent job experience, fluent in english, Political skills and get results through others

- MBA, APICS, PMI or masters degree preferred in field of concentration
- We will consider Recent Grads with Supply Chain Degree, but must have 1 yr internship exp
- Experience working with manufacturing and procurement cost reduction projects
- BS Degree in Engineering, Supply Chain, Business Administration or Logistics required OR 10+ Years of Experience in Supply Chain (OEM Environment preferred)
- Bachelor's Degree in related field or comparable relevant experience