



Example of Material Program Manager Job Description

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Our company is growing rapidly and is looking for a material program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for material program manager

- Manage program-related material risks and obsolescence issues
- Lead team of material program managers (MPMs) in the organization, ensuring material requirements are satisfied for programs throughout program lifecycle – including proposal, design, and production
- Establish standard operating and best practices to ensure 100% material availability on complex DoD projects
- Develop appropriate processes, controls and performance measures to ensure that supplier performance exceeds objectives for first pass yield and on-time-delivery
- Maintain compliance to our material management and accounting system (MMAS) requirements through process oversight, and metrics
- Work with stakeholders to identify supplier and material risks
- Manage team for material sales tracking, including budget and EAC responsibilities
- Lead adoption of LEAN and continuous improvement initiatives within organization
- Drafting Material Program Strategies, providing pursuit support, project and resource planning needed to execute
- Accountability for the supplier management process

Qualifications for material program manager

- Able to develop and coordinate strategies and manage tactical execution
- Excellent time management skills. • Exhibit understanding of the cross-functional relationships between inter-company groups and the expertise required to take a product through development and on to production. • Good communication skills, both oral and written. • Ability to work in a fast-paced environment. • Attention to detail. • Demonstrate skill in Microsoft Project
- Experience with MRP/ERP based requirements planning systems such as SAP, Oracle, MAPICS
- CNC machining, machine shop, metal fabrication, manufacturing experience is a plus
- Ability to achieve results and effectiveness of multiple functions considered to be of significant importance to the business's short-terms and long-term success