



# Example of Material Planning Analyst Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of material planning analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for material planning analyst

- Analyze inventory management performance, parts-related dependability issues, and provide ad hoc performance analyses
- Develop inventory ownership and allocation assessments, business plans and tactical programs to support new and existing maintenance locations
- Monitor performance and implement inventory strategies to improve parts-related dependability
- Monitor MRO industry and technological developments and analyze impact on American's inventory strategies
- Develop and implement strategies to address changes in customer maintenance processes impacting inventory ownership and allocation, identifying and recommending changes required to inventory management systems
- A Bachelor's degree in Business, Economics, Logistics, Supply Chain Management
- Experience using SAP, JDA, or similar systems
- Experience in leading projects with cross-functional work groups
- Some travel required as needed to support projects and initiatives (<10%)
- Responsible for realisation of supply by managing and delivering to meet demand Plan

## Qualifications for material planning analyst

- Must have a general understanding of planning principles, theories and concepts ability to understand accounting and manufacturing systems in a research or production environment and to learn and apply basic planning tools and techniques
- Bachelor's Degree preferably in Business or Supply Chain
- Must be able to work overtime hours as needed to support production requirements
- Must possess sound judgment, planning and analytical skills to relate to management, production and supply base contacts
- Prior management or coaching experience
- The successful candidate will have shown a strong level of PC computer skills