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## **Example of Markets Compliance Job Description**

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Our growing company is searching for experienced candidates for the position of markets compliance. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for markets compliance

- Liaising directly with the MAS on licensing and regulatory requirements
- Assist in the enforcement of Firm Policy and Procedures
- Assist with coordinating institutional branch review process
- Assist with reviews of various business units
- Creating and maintaining various Excel spreadsheets for the department
- Create presentations and training materials using PowerPoint
- Supporting the Regional Head of Markets Compliance on compliance and strategic initiatives
- Preparation of reports, presentations, meeting materials for the Markets
  Compliance Management
- Providing planning support and project management covering compliance, regulatory developments and training
- Manages a team in a global markets operations support function in product areas

## Qualifications for markets compliance

- 10+ years Market experience (particularly fixed income, structured products and transactions)
- Relevant financial and professional FINRA licenses and/or other professional qualifications (for example, CPA, CFA)
- Specific experience in markets (fixed income and/or equities), structuring, and / or portfolio management

- Ensure that the AML program is aligned with the regulatory requirements the firm's business objectives
- Self-initiative and a team player