

## **Example of Manufacturing Team Leader Job Description**

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Our company is growing rapidly and is hiring for a manufacturing team leader. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for manufacturing team leader

- Providing effective communication to employees through crew meetings, electronic mail, daily 'walks' / glass walls
- Coordinates the activity of building specification book, installing and homologating new equipment and processes
- Coordinates the installation of new products on the productions equipment's
- Defines the need of new equipment and follows up the acquisition process
- Defines, follows up and propose improvements for equipment's efficiency
- Offers support in Health Safety Environmental and quality actions
- Builds a high performing team through training and engagement
- Plans, coordinates, and implements daily operations by shift of a production department
- Lead and manage the Process Engineering Teams within budget and to plan, using best practice technologies, innovation, and people development
- Support the daily and strategic needs of the site in terms of meeting the requirements for capacity, availability, quality standards and compliant documentation as part of the sustaining engineering function ongoing and preventative maintenance to minimize equipment down-time and ensuring equipment process stability

## Qualifications for manufacturing team leader

- Role is a first shift role
- Ability to work with mathematical concepts such as probability and statistical

establish facts, and draw valid conclusions, ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables, ability to apply basic engineering principles

- Experience in FDA/ISO regulated (Medical Device) industry preferred
- Ensures that production equipment is properly staffed and that adequate/trained personnel at all levels are available to effectively carry out production operations and meet production schedules
- 4 years experience with related Bachelor's Degree or 2 years' experience with related Master's degree
- Due to ITAR, all candidates must be US Person or current Green Card holders