



# Example of Manual QA Job Description

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Our company is growing rapidly and is hiring for a manual QA. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for manual QA

- Document testing procedures and organize test activities
- Prepare and execute functional and non-functional test scenarios/cases/scripts
- Responsible for software testing tasks and making sure there aren't any glitches
- Define test plans within the fields of his activity - work closely with Automation QA and Developers to define test plan
- Working through Linux/Unix and Windows environment and maintain the workability of mobile and desktop sites
- Resolve open bugs occurring over the system and knowing where to prioritize them
- Assist with the definition of requirements and implementation of new features planned in core releases
- Design and execute test plans for new features or redesign of existing features deep internal aspects of the feature and its integration with the OS
- Reproduce bugs, that either came from the field or have been found during the testing cycle
- Run QA schedule

## Qualifications for manual QA

- Proficiency in Python as your main scripting language
- Utilizing APIs through JSON or other RESTful technologies
- Creating unit tests with common frameworks

- Experience in project measurements (testing metrics)