



# Example of Manager, Visual Job Description

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Our growing company is looking for a manager, visual. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for manager, visual

- Coaches and delivers feedback as necessary in a timely and balanced manner on the floor
- Mapping the window layouts for store fleet, upon receiving creative direction from NY
- Partner with local Visual and Merchandising teams to understand signage needs in region and submit creative requests to NY Creative Production for direction
- Source and manage local suppliers to produce and install seasonal windows, ensuring quality standards are exceeded
- Complete yearly Annual Operating Plan to forecast and manage annual VM budget for 3D windows
- Work collaboratively with cross functional departments such as visual merchandising, visual field, logistics and architecture team with regular meetings to discuss and review project lists to ensure window requirements are met
- Author overview and text for monthly Corporate Visual Merchandising guideline and updates to allow for easy in store execution
- Support seasonal and/or monthly Retail and Outlet floor sets at local prototype store for Women's, Men's and Accessories
- Participate in all pre-merch walk-throughs with executive team, merchants and planning
- Build solid cross functional partnerships to ensure visual merchandising

## Qualifications for manager, visual

- Web and Internet experience
- Minimum 1-3 years with visual management experience
- High attention to detail and project management
- Ability to travel frequently to stores
- Meet required availability
- Manage visual budget portion pertaining to this role