

# Example of Manager, Technical Services Job Description

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Our company is growing rapidly and is hiring for a manager, technical services. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for manager, technical services

- Work with S&M to agree, execute and monitor promotion plans for all target segments, including specific customer-product targets, timescales and resource allocations
- Support new sales through effective management and improvement of the NPI process
- To provide technical advice and guidance in support of the operational teams on all Building Services related matters
- To carry out a range of professional building services condition surveys and maintenance audits
- To carry out a range of minor building services projects emanating from forward maintenance plans and reactive maintenance requirements
- To manage the day to day site activity in relation to the M&E Service Provider, particularly Planned Maintenance and Statutory Compliance activities
- To liaise with the Construction Phase professional team throughout the duration of the project and post PC activities
- Provide advice and support to the on site operational team and maintain service excellence in M&E delivery
- Identify and achieve external recognition/awards for innovation and service delivery
- Participate in the performance monitoring and contract review activities for technical maintenance service provider including review and verification of

## Qualifications for manager, technical services

- Excellent writing skills required to deliver effective proposals/business cases
- Ability to develop internal and external customer relationships and trust through technical knowledge and expertise
- Ability to provide a variety/diversity of skills the ability to analyze situations and provide solutions
- Experience with database management support to include Oracle (version 11g or higher) and MS SQL (version 2008 R2 or higher) platforms
- Must be proficient at coordinating and supervising Entertainment and audiovisual crews
- Check and authorise proposals from technical service providers to ensure appropriateness of technical solution and value for money