Example of Manager, Special Projects Job Description

Powered by www.VelvetJobs.com

Our company is growing rapidly and is looking for a manager, special projects. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for manager, special projects

- Manage a regional roadmap of projects providing clear visibility how critical to business projects are progressing in alignment with organizational goals
- Assemble a project team, assign individual responsibilities, identify appropriate resources as needed and develop schedules to ensure timely completion of project
- Ensure that the team remains customer obsessed
- Communication across various parties to ensure alignment of goals and tasks to ensure the overall success of the program
- Create and implement improvements to our transportation network that deliver flexible and efficient products on behalf of our customers
- Model and evaluate scenarios to assist with recommendations for business opportunities
- Support business development and help to create efficient designs and solutions processes
- Determine efficient utilization of resources through detailed analysis
- Research and implement cost reduction / sustainability opportunities
- Spearheading the writing of press releases on behalf of the theatrical motion picture division, managing third party releases for all arms of marketing within the Domestic & Int'l theatrical teams

Qualifications for manager, special projects

- Strong knowledge of digital innovation and digital trends

- 2 or more years’ experience in similar role
- Are creative and have what it takes to translate a design vision into a customer-facing online solution
- Are passionate about owning solutions and solving issues in an ambiguous environment
- Are highly analytical, detail oriented