



Example of Manager, Services Job Description

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Our innovative and growing company is searching for experienced candidates for the position of manager, services. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for manager, services

- The Service Manager has a background in managing complex, multi-disciplined IT Managed Services within a dynamic and challenging program, with a proven track record in senior level stakeholder management within large organizations
- As the department develops, to include other Back of House services
- Complete knowledge of all hotel features and services including Food & Beverage outlets (menus, price range, promotions, and opening hours), CIEL spa (facilities, opening hours)
- Develop and implement strategies to improve people management in conjunction with HR
- Be aware of the business continuity plan
- Support and encourage positive employee relations
- Manage completion of all m and e work through the appointed sub contractor
- Manage parking queries
- Work with marketing to drive footfall and ultimately benefit brand partners
- Attend regular review meetings

Qualifications for manager, services

- Desire to wear several hats – we're a small team and often have to play a diverse set of roles
- Understanding of OHSA, and other employment regulations

- Strong time management, organizational and follow-up skills with attention to detail
- Attend quarterly brand partner meetings
- Bachelor's Degree is strongly preferred (mechanical / electrical engineering)