



Example of Manager, Reporting Job Description

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Our company is growing rapidly and is hiring for a manager, reporting. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for manager, reporting

- Accuracy and timeliness of the reports
- Promoting teamwork within Finance and Control and other areas of the Bank
- Preparation of financial statements and analysis
- Assisting in implementing and maintaining regulatory reporting system
- Assisting internal and external audit examinations
- Assisting in implementing new reporting requirements and regulations
- Responsible for all SEC filings and press releases, including quarterly 10-Qs, and 10-Ks
- Perform variance analysis of the financial statements
- Liaise with external auditors and other departments as necessary
- Oversee all aspects of the finance department

Qualifications for manager, reporting

- Five to ten years of accounting and reporting experience
- Background in "Big 4" public accounting required
- Proficient in enterprise information systems
- Candidate must possess an accounting designation (CA, CGA, CMA) coupled with a minimum 5 years of financial accounting experience
- Bachelor degree in Accountancy/Finance, CPA is preferred
- The experience of finance share service centre is a strong plus