



Example of Manager Production Planning Job Description

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Our growing company is looking for a manager production planning. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for manager production planning

- Compile logistical data by account to share with National Account Managers
- EDI maintenance for fixture reporting
- Develops a realistic production schedule for individual end items based upon production capacity, the sales forecast, the customer order backlog and any other independent engineering or project demands approved by management
- Analyzes the historical and sales forecast against the current Sales and Operations demand plan for accuracy
- Actively participates in the Sales and Operations Review process generating the Supply Plan and providing input on SKU rationalization
- Analyzes and executes customer stocking agreements balancing service level with inventory investment
- Identifies and advises Operation's management when firmed backlog, component availability or production capacity problems place the Production Supply Plan and Monthly revenue Plan at risk
- Effectively coordinates with the Sales department to schedule new orders, expedite or reschedule to meet customer requirements
- Effectively communicates with key players in the operational areas of Purchasing, Planning, Inventory, Engineering, Quality and Sales in an effort to build supportive relationships
- Drives necessary actions for Suppliers to meet expected Operational Performances (100% OTIF, 500ppm)

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- The ability to adapt in a dynamically changing environment is also a necessary skill for this position
 - 5+ years' of relevant experience managing both Planning and Production teams in high volume manufacturing highly preferred
 - Detailed experience in distribution material handling equipment including powered industrial trucks, conveyor systems, picking systems, sortation equipment, robotic or other goods to person picking/packing systems
 - Must have excellent organizational skills, strong and founded decision-making and execution skills
 - Minimum 5 years experience in production planning or purchasing in a manufacturing environment
 - Minimum 10 years in a Planning management role in manufacturing environment, preferably Aerospace