



Example of Manager Production Planning Job Description

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Our innovative and growing company is hiring for a manager production planning. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for manager production planning

- Determine raw material requirements to support manufacturing schedules
- Works with Purchasing to obtain and schedule materials based on production forecasts
- Works with the organization and related areas to develop tools and procedures to maximize facility and equipment utilization
- Assignments are generally the most complex within planning activities and include the attainment of planning objectives where products and/or production processes are new or manufacturing processes are variable
- Ensures balanced flow in all areas and sets daily priorities measuring output and adjusting the schedule as required
- Must be familiar with MRP systems (preferable JDE) and know the fundamentals of how they work and how to use them to schedule and plan a business
- Must work well on a team with other managers, team leads and lower level employees
- Coach, support and develop employees on your team in a manner that fosters effective collaboration and teamwork, demonstrating and modelling the Core Values
- Establish and support individual and team performance goals that are attainable and aligned with business strategy
- Actively encourage and support employee and career development

- Basic understanding of apparel manufacturing processes from A to Z
- Understanding of manufacturing processes that affect ability to react quickly to unanticipated orders and establishment of inventory levels to support these challenges
- Effectively mitigating assembly disruption
- Advising management of the status of work in progress, material availability, and potential production to ensure that personnel, equipment, materials, and services are provided to support the master production schedule
- Shopping operating plans and inventory requirements
- Assessing project issues and developing resolutions to meet productivity, quality, and customer satisfaction goals and objectives