



# Example of Manager, Packaging Job Description

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Our growing company is searching for experienced candidates for the position of manager, packaging. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for manager, packaging

- Manages all Packaging resources to achieve and maintain plant targets and goals
- Adheres to and assures the packaging department is performing consistently within all organization standard operating procedures (SOPs)
- Assures that a well-developed training program is in place for all packaging personnel ongoing training of existing personnel on all necessary procedures and policies required to maintain full compliance with all regulatory and quality assurance requirements
- Utilizes existing and potentially new information systems, including automation and/or robotics, to ensure appropriate flow of information from the packaging department to other departments
- Works within a team environment in conjunction with other department leads to implement and maintain a dispensing, production, packaging and distributing model that ensures operational efficiencies with automation in place to support new business and promote maximum safety and service to our patients and customers
- Execute the packaging planning based on the marketing requirement, manpower, and equipment capacity
- Monitoring of Packaging related change controls, deviations, investigations and implementing the CAPAs for completion in time and implementation of action items
- Act as a liaison between clients and packaging prepress production to ensure

- Evaluate technical and financial feasibility of new packaging innovations in collaboration with Operations teams

## Qualifications for manager, packaging

- Able to influence effectively at the peer level, with the next level of the organization, as a thought leader influencing cross functionally
- Ability to perform basic mathematical calculations, including percentages, discounts
- A demonstrated ability to lead cross-functional project teams is required and must be highly skilled at collaboration and comfortable working in a matrix organization
- A demonstrated ability to influence without authority and a high degree of decision making, problem solving and communication skills/abilities both written and verbal are required
- Analytical skills will be required to perform data analysis in support of sourcing strategy development
- Knowledge of finance, financial metrics and vendor financial statements