



Example of Manager, Medical Affairs Job Description

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Our company is searching for experienced candidates for the position of manager, medical affairs. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for manager, medical affairs

- Delivering of assigned trials within agreed/projected life of trial budget
- Managing the overall contract, including review & approval of external service provider (ESP) contracts, change orders and ensures services are delivered per contract
- Training, In coordination with other functions, GCO or CRO teams
- Develop and execute a medical strategy to increase Belgian HIV expert's knowledge and understanding of the benefits and risks of a ViiV HC therapeutic portfolio and collect their insight, in collaboration with Medical Affairs Liaison (MSL) leading to a better use of ViiV HC products
- Develop a local medical strategy for ViiV HC and its portfolio and create, validate and execute a local medical affairs plan in line with this strategy
- Update and train the local ViiV HC team about HIV and about ViiV HC's medicinal products and perform a thorough medical scientific evaluation and review of the materials used
- Develop, implement, measure medical affairs projects/trials for existing and new products in the assigned countries, in order to support that sales and market share targets are achieved short, medium and long term
- Support implementation of marketing concepts
- Monitor and evaluate changes in the medical and scientific environment (clinical studies, therapeutic trends, etc) respond appropriately and drive actions and business proposals. Responsible for continuously providing scientific medical information and advice to marketing and sales organizations

- Establish annual medical affairs budgets and monitor periodic financial medical affairs forecasts as required

Qualifications for manager, medical affairs

- Experience in Neurology therapeutic area will be a distinct asset
- Experience filing submissions for medical devices in the US and International markets, 510(k)s, Technical Files, Summary Technical Documents (STED)
- Minimum 5 years of relevant experience working within the pharmaceutical industry, exposure to the common interaction-points between medical and commercial partners
- Solid business analysis skills with experience integrating primary and secondary data to drive insight
- Strong communication, influence and presentation skills, both written and verbal
- Conduct ad hoc analysis of primary and secondary data to inform strategic decisions understand effectiveness and quality of various medical education and clinical operations investments