



Example of Manager Materials Job Description

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Our company is looking to fill the role of manager materials. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for manager materials

- Drives new product introduction planning and associated product obsolescence and change activities as related to planning and materials management
 - Be responsible for the materials replenishment and kitting in the Irvine and Fontana warehouses
 - Coordinates material requirements and procures material in a timely and economic manner
 - Use company performance metric format to effectively track, monitor and implement required corrective/improvement activities related to business plan, goals, issues
 - Develop, drive and support plant activities toward achieving customer and quality awards (ex
 - Build a team through leadership, motivation and skills development
 - Manage daily production control, inventory, and order handling issues
 - Manage inventory performance and lead Supply Chain improvement efforts to exceed facility operational
 - Drives the process to ensure program success by meeting correct budget, time and specification requirements
 - Lead and facilitate site level monthly supply planning process supporting Cantel S&OP by establishing 12 month production material and capacity requirements
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- 2-5 years in Supply Planning /Customer Service is desirable
- Specific experience in supply chain planning, R&D, manufacturing, and use of ERP systems preferred
- Certification as a purchasing agent from a nationally recognized organization
- Certified training related to capital equipment, CIP or surgery procurement and operations
- Sound customer service techniques and practices, ability to communicate in a professional and articulate manner with internal and external partners at all levels both verbal and written, remain calm and courteous while handling problems
- Bilingual, aerospace background a plus