



# Example of Manager, IT Infrastructure Job Description

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Our innovative and growing company is looking to fill the role of manager, IT infrastructure. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for manager, IT infrastructure

- Enable and develop a safe, engaging, challenging and rewarding work environment for team members
- Develop the team to be the best it can be
- Lead by example and encourage followership
- Foster collaborative relationships within and across groups and use effective influencing and negotiation skills with senior level management and key stakeholders
- Complete full roll out of VoIP across the enterprise
- Back-up solutions implementation
- Initiates projects through the submission of Project Definition Forms to the IT Project Management Office
- Facilitates and documents project scoping and requirements definition meetings with project stakeholders
- Develops initial IT budgetary estimates and project schedules to satisfy project requirements
- Responsible for the development and presentation of proposals and detailed design documentation for executive approval

## Qualifications for manager, IT infrastructure

- Capability to help deliver quality business solutions within restricted timelines while appropriately communicating/escalating risks, issues, or constraints as

- Ability to elicit cooperation from a wide variety of sources, including upper management, business partners, and other departments
- Ability to read communication styles of team members, business partners, and contractors who come from a broad spectrum of disciplines and be able to change delivery of communication accordingly
- Ability to be hands on with existing technology and adapt to new cutting edge innovations
- Manage Project Managers across a range of I.T
- Knowledge of the industry project management best practices, , Project Management Body of Knowledge (PMBOK)