



Example of Manager, Human Resources Job Description

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Our growing company is looking for a manager, human resources. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for manager, human resources

- Lead and/or execute on HR projects and initiatives to drive the business forward
- Ensure compliance with the Company's HR policies, processes and practices
- Exercise influence through ongoing development of internal/external relationships across the organization
- Role model of the Company's ethical standards, professionalism and code of conduct
- Use data analytics to initiate and drive strategic decisions in support of critical business initiatives, Human Resources management planning, and overall company growth
- Provide strong commercial human resource support
- Participate in and partner the Manchester based Senior Management Team, providing operational support as required
- Lead assigned projects in line with HR strategy and Ticketmaster's values to ensure Ticketmaster UK becomes an employer of choice
- Partner with the HR specialist functions to provide HR focus on recruitment, payroll, HRIS, benefit and L&D needs
- Manage the Performance Achievement process for the Ticketmaster Manchester office

Qualifications for manager, human resources

- Effectively communicate the company's core values and behavioural standards, monitor and facilitate internal employee communications and develop the organization's image within the local community
- Advanced degree or certificate in human resources, business, management, education, public administration, or related field
- Experience in using and managing ADP or other HRIS system preferred
- Experience in an entrepreneurial, growing nonprofit, public, or K-12 education a plus
- Meticulous attention to detail with an ability to produce a high volume of high quality work with the appropriate sense of urgency in a dynamic environment