Example of Manager, Financial Operations Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of manager, financial operations. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for manager, financial operations

- Troubleshoot problems and help to manage difficult situations
- Proactively identify any potential issues by gathering relevant information and working with the right resources (client, client team, client vendors, Account Executives, FSP Service Manager) to swiftly resolve these issues
- Establish project plans and timelines and conduct status meetings (internal and external) to ensure risks are identified / mitigated and client satisfaction is achieved
- Implement operations tools, reference material and best practices
- Manage process improvements to reduce costs and improve overall efficiencies while still maintaining quality standards
- Provide final quality review of all team work before delivery to client
- Owns relationship and accountability for success of existing and new client implementations
- Owns financials for book of clients
- Responsible for measuring and managing team's productivity with an eye for increasing productivity
- Leverage the talent/resources on the team to generate positive results

Qualifications for manager, financial operations

- Monitor, measure, and report on colleague performance

- Shares his/her in depth client consulting and expertise with FSP team members
- Responsible for the National Office (N.O.) Operations strategies with respect to managing, monitoring, and continuously improving key credit process functional areas
- Partner with key stakeholders to implement credit process strategies to improve both the client and employee experience by making Commercial and Small Business credit processes simpler, faster, and better
- Anticipates change and emerging customer and associate needs