



# Example of Manager, Controller Job Description

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Our innovative and growing company is searching for experienced candidates for the position of manager, controller. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for manager, controller

- Effectively manage and develop the accounting/finance department staff of seven people, fostering an environment of continuous improvement and career growth while maintaining superior standards for accuracy and efficiency
- Develop and modify accounting procedures and processes to ensure accuracy and timeliness in the month-end close the month-end reconciliation of the balance sheet
- Monitor & check customers rebates
- Drives improved financial performance by providing proactive analytical support and guidance through an understanding of the business and how that translates into financial results
- Work with “onboarded” assets/technical teams relative to implementation of GPO financial practices
- Manages all allocations into GPO for assigned teams, serves as liaison between GPO, and GSS IT Finance for hosting and software requirements related to platform needs (globally)
- Lead transversal reporting
- Assists on the development of detailed budget and financial forecasts for use in global, regional, cluster, Business Franchise and country
- Lead a team of Collection Specialists and Administrators to execute their role in headquarters and regions
- Assure credit worthiness of potential customers using credit rating reporting and past payment history for existing/recent customers

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- Real estate background helpful
  - Minimum of 4 years of experience in management and supervision (responsibility for defining work activities, assigning work responsibilities of others, setting and achieving work objectives)
  - Minimum of 4 years of experience with the entire Microsoft Office Suite, including advanced level PowerPoint and advanced to expert Excel skills (Excel certification will be required post-hire)
  - Experience producing and delivering appropriate communications to C-level Executives
  - Lead Business Planning process within franchise (annual Business Plan, Forecasts/Updates, Strategic Planning ) working with other team members within DSJ
  - Completed higher Accounting or Business Economics related education, at Master level / J-CPA / US-CPA / CMA or equivalent