



# Example of Manager, Clinical Job Description

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Our innovative and growing company is hiring for a manager, clinical. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for manager, clinical

- Authorizes outpatient behavioral health treatment according to clinical information provided and criteria for medical necessity and appropriateness of care
- Proposes alternative treatment when treatment requests do not meet medical necessity criteria
- Interacts with physicians and members of the provider clinical team for authorization decisions
- Provides information to beneficiaries and providers regarding mental health and substance use disorder benefits and community treatment resources
- Interacts with supervisory staff and County staff to discuss clinical authorization questions and concerns regarding specific treatment requests
- Complies with the ASO's standards for documentation of clinical information, clinical contacts, and care authorization
- Monitors, develops and implements plans to manage the department personnel resources
- Meets utilization targets and department standards for VOI and VOC business
- Participates in utilization review committees and other committees as assigned
- Provides direct clinical supervision and administrative supervision to care managers and clinical supervisors

## Qualifications for manager, clinical

- Actively participates in quality improvement activities and promotes staff participation at all levels.\*
- Demonstrates ability to listen to and respond appropriately to staff and client concerns.\*
- Maintains ongoing analysis of clinical service performance, monitors trends and initiates QI processes to further best practice and clinical excellence.\*
- Collaborates well with all departments in reaching common goals.\*
- Participates in and provides leadership to work with interdisciplinary teams associated with department process improvement activities and supervises the ongoing evaluative analysis of the newly developed processes in order to identify further improvements needed.\*