



Example of Management Intern Job Description

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Our company is growing rapidly and is looking for a management intern. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for management intern

- Additional focus will include understanding competitor OEM models in taking products to market
- Involvement with the Alliances, Sales, Go To Market, Business Units, Marketing and others
- Performs tasks related to specific function/program assigned, such as tracking event attendance, development of marketing and/or social media, or other unique projects
- Conducts independent research for administrative or operational areas specific to the area of assignment
- Assists in the development of new programs, policies or procedures
- Works with community organizations and/or K-12 districts to offer professional development
- Plans and coordinates events and activities for undergraduate and graduate students
- Plans and coordinates events and activities that will activate the MU North Plaza including but not limited to Fork 'Em Fridays, Alive at 5, and Jazz on the Plaza
- Assists with major University programs that support spirit, pride and tradition, such as Family Weekend and Homecoming
- Supports the office through the advising of student organizations and its members, including but not limited to the Programming and Activities Board

Qualifications for management intern

- A successful candidate will be analytic, creative, and motivated
- Understanding of software sales cycles and sales motions, understanding channel sales cycles and processes a plus
- Applicants must have good verbal and written communication skills
- Works collaboratively with the Memorial Union staff in the planning, development, implementation and evaluation of programs that promote student involvement and learning
- Collaborates with student organizations, University departments, and various campus entities to encourage and support the development and maintenance of programming in the Memorial Union