



Example of Maintenance & Reliability Manager Job Description

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Our growing company is looking to fill the role of maintenance & reliability manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for maintenance & reliability manager

- Ensure optimum energy and water consumption at factory level by implementing proper M&I activities to the factory assets, and respecting SHE policies
- Maintains departmental Dashboard, KPI's & Metrics, ISO point person & maintains all documentation related to the Maintenance Dept
- Participates -and presents documentation for all internal and external customer audits
- Manages and implements a plant maintenance program based on best practices, with emphasis on planning/scheduling and preventative / predicative maintenance principles
- Coordinates maintenance activities with Plant Operations and communicates directly with the operations department to coordinate maintenance and repair work in process areas
- Reviews operation of plant equipment and systems, to minimize unplanned downtime, and identifies opportunities for improvement
- Initiates and carries out projects that improve efficiency, or reduce cost
- Tracks, analyzes and improves key maintenance metrics such as asset utilization, maintenance cost, preventative maintenance & schedule compliance
- Responsible for establishment and maintenance of a computerized maintenance management system
- Supervises plant maintenance personnel, including conducting annual

Qualifications for maintenance & reliability manager

- Demonstrated ability to lead and motivate high-performing teams through cooperative, team-based interactions
- Minimum of 10 years of experience in Facility Management in a manufacturing environment which includes a minimum of 5 years experience in a Centered Maintenance Organization
- Minimum of 3 years of Reliability Functional experience – Preferably leading a Reliability Engineering group or function required
- Minimum of 5 years Manufacturing / Operations experience required
- Minimum of 3 years of Process Safety Management (PSM) Mechanical Integrity and Quality Assurance (MIQA) experience required
- Six Sigma certified Green Belt required