



Example of Maintenance & Reliability Manager Job Description

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Our company is growing rapidly and is looking to fill the role of maintenance & reliability manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for maintenance & reliability manager

- Ensure that the needs of the factories are fulfilled and that all utilities that come in contact with product are treated according to the accepted food safety criteria for product and processes
- Ensures city, county, state, and federal regulations relating to the maintenance department and planned projects are met at all times
- Establish the Reliability Philosophy for rotating equipment PM's, vibration analysis, oil analysis, pump rotation programs
- Establish thermographic surveys, Electrical and automation equipment inspections and repairs
- Implement data capturing for Process Safety Information, and define Safety/Environmental critical PM's
- Manage facility sustainability projects such as corrosion under insulation, painting and insulation programs
- Updates Process safety information data management and MOC systems as repairs and replacements are made
- Responsible for ensuring Operations personnel understand how to best set-up and manage the ideal organization in order to maximize its efficiencies and overall profitability
- Creates and maintains a centralized corporate-level database of approved work plans and establishes a process for systematically vetting and improving job/work plans while maintaining control and continuity of this database at all times

Qualifications for maintenance & reliability manager

- Ensure all Health & Safety Documentation regarding maintenance activities is relevant and reflects legal and company EHS requirements (Risk Assessments, Safe Systems of Work, Manual Handling etc)
- Develop and optimize the maintenance and Overhaul processes for current and new maintenance regimes
- Be responsible of all aspects of maintenance from supporting new maintenance plan using CBM and LCM data to support recommendation
- You hold Bachelor's Degree, in mechanical, electrical or Industrial Engineering and/or equivalent experience
- You possess a minimum of five (5) years of experience working in a quality capacity
- You have experience in the heavy manufacturing industry