



Example of Maintenance & Reliability Manager Job Description

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Our company is growing rapidly and is hiring for a maintenance & reliability manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for maintenance & reliability manager

- Provide “Transformational Leadership” based on Integrity, Compliance, Humility and Respect
- Determine design requirements, prepare specifications and drawings, procure necessary materials and services, and coordinate installation and maintenance systems for major capital projects and plant improvements
- Improve yields, lower costs, and increase manufacturing uptime by supporting existing facilities
- Work to support and troubleshoot issues with control systems including PLC programming, and interface systems to PLC’s such as MMI, SCADA and other
- Ensure that Health, Safety and environment policies are followed, and company guidelines are implemented
- Foster participation in continuous improvement and quality efforts through open communication and a self-directed team approach
- Establish priorities, allocate resources, and measure improvement in shift performance
- Conduct performance appraisal with shift personnel to encourage improvement and growth with each individual
- Maintain a union-free workplace by establishing and demonstrating positive relationships with team members
- Supervise and Upgrade technical knowledge of a multi-craft work force of Mechanics, Instrument technicians and contractors to perform Preventive maintenance and breakdown repairs

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- Able to prepare high quality written performance appraisals
 - Must have expert communication skills, experience in working with multiple projects at once, and must be willing to support global business objectives (multiple time zones, foreign countries)
 - Candidates with strong Lean experience are highly preferred
 - Support the development of maintenance and overhaul processes including the training which are balanced to optimize service availability, with tasks being carried out to a standard sequence and TAKT time, involving
 - Process Maps, highlighting Task sequencing and TAKT time
 - Develop and generate Standard Maintenance Process (SMP) information, such as drawing packs, SMP sheets and Safe systems of working that reflect reliable and safe maintenance processes